



Therapy Dog Training Application

Please use the following as a check list for your application

- Part 1: The completed application form
- Part 2. Client Service Fee Schedule
- Part 3. Essay
- Part 4. A video of your residence including indoors as well as outdoors
- Part 5. Two letters of reference
- Part 6. \$25 processing fee



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Eligibility for our program will be determined on the following criteria:

- *Does the type of dog requested fall into our scope of practice/limitations?*
- *Based on the client's needs, is it likely that we can locate a dog within a reasonable amount of time?*
- *Is the client realistic and will accept our application, training, placement and follow-up procedures?*
- *Is the client (or family) able to properly and adequately care for a dog?*
- *Is the client willing and able to provide for the dog's physical, emotional and financial needs?*
- *Does the client live in an environment that is safe and suitable for a dog?*
- *Does the client demonstrate a desire to work with and partner with DogKnows Training?*
- *Does the Client have a positive, "will do/can do" attitude and no anger management problems?*
- *Does the Client agree to follow DogKnows and IAADP's standards of care and ethics for working dogs, including adhering to all exercise, health, and training regiments?*
- *Will the Client commit to maintaining the training level of the dog and give it the opportunity to use its skills?*
- *Will the Client be available to participate in ongoing follow-up visits and training for the lifetime of the partnership?*

After receiving and approving your application, an interview will be scheduled with our Student Coordinator. The interview will take place before your first assessment. The DogKnows Team will approve or deny your request to be placed on our waiting list, based on whether we think we can make an appropriate match with a dog. *A background check may be conducted.*

The next phase in the application process is an assessment. If you find the dog you want to work with, we will then help you through the adoption process within that facility if you have not already adopted them. If you do not select any of those dogs, we will then work with you three more times to help find the right dog. Dogs may be assessed with several applicants to determine the best fit. You will be responsible for your own travel, lodging and meal expenses while attending this assessment.

Once an appropriate match is made and accepted by you, specialized team training begins. Applicants will then learn about dog handling, care and training. You will be encouraged to read books from our Canine and Student Coordinator's recommended list and attend training classes. Team training is generally begun after a time determined by our Canine Coordinator to help solidify bonding between you and the dog. It takes a year of intensive training for students to learn to train, work with and care for their DogKnows dogs. Except for necessary caretakers, applicants attend team training alone to minimize distractions and maximize the opportunity for bonding with their dogs. Applicants are responsible for their own travel, lodging and meal expenses while attending team training.

Once partnered, you will be required to attend your graduation ceremony and participate in all follow-up procedures to ensure a continued successful working relationship with your dog. Follow-up lasts for the working lifetime of your dog. To ensure that our teams are set up for success, we require participation in follow-up visits at 3, 6, 9 and 12 months and then annually thereafter (or more frequently if work is needed). Written progress reports must be emailed or mailed to DogKnows monthly for the first six months after graduation.

We believe our graduates should be active associates with DogKnows throughout the life of their dog, as you are able to help us, with outreach activities. We believe in the "pay it forward" approach and your support as our client assures that others will be able to train their service dog. Our partnership with the International Association of Assistance Dog Partners requires us to keep records current, so we also expect clients to maintain good communication with us and help us in fulfilling these requirements.

I have read and understand the eligibility and application process information:

Client name (sign):

Client name (sign):

Date:



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Please review the application instructions before completing this form. Your application will be reviewed and an interview will be scheduled when all of your information has been received.

Part 1: Personal Information

Your Information

Date: _____ Referred by: _____

Last Name: _____ First Name: _____ MI: _____

Birthday: _____ I identify my gender as: I identify my ethnicity as: My marital status is:
MM/DD/YYYY Female (Select all that apply) Black/African Pacific Islander Single
 Male Caribbean South Asian Married
 Non-binary Caucasian East Asian Partnered
 Prefer to self-describe _____ Hispanic/Latinx Prefer not to answer Divorced
 Prefer not to say Native American Widowed

Street Address: _____ Apt/ Suite: _____

City: _____ State: _____ ZIP: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Email Address: _____

Employer: _____ Occupation: _____

Have you ever been charged, arrested, or convicted of any offense or crime? If yes, please explain on a separate sheet and attach. *This is not automatically disqualify you for the program.* Yes No

Military Personnel:

Branch of Military Service: <input type="checkbox"/> Air Force <input type="checkbox"/> Army <input type="checkbox"/> Navy <input type="checkbox"/> Marine Corp <input type="checkbox"/> Coast Guard	Character of Discharge: <i>(For Non-Active Duty Personnel, please attach a copy of your DD-214)</i> <input type="checkbox"/> General Discharge <input type="checkbox"/> Honorable Discharge <input type="checkbox"/> Bad Conduct <input type="checkbox"/> Dishonorable Discharge <input type="checkbox"/> Other Than Honorable Discharge <input type="checkbox"/> Currently Active Duty
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List the people living in your home, including their age and relationship to you

Name: _____ Age: _____ Relationship to you: _____

Describe any animals (pets or livestock) that are part of your household:

Have you ever had dogs before? Was it a positive experience? Describe what breeds they were and how old you were.

Yes (Explain) No

Have you ever rehomed a pet? If so, what was the reason?

Yes (Explain) No

If your current pet dog is not well-mannered, are you willing to train your dog before you begin training your DogKnows dog?

Yes No (Explain)

Are you able to afford a minimum of \$1200 a year for the upkeep and care of your therapy dog?

Yes No (Explain)

Are you able to provide daily exercise for your therapy dog?

Yes No (Explain)

Are you able to take your therapy dog out multiple times throughout the day for bathroom breaks?

Yes No (Explain)

Are you able to have your therapy dog bathed and groomed as specified by a Groomer?

Yes No (Explain)

Are you able to practice and physically train with your therapy dog on a daily basis?

Yes No (Explain)

Is anyone in the household allergic to dogs?

Yes (Explain) No



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Does your current living situation have:

(Select all that apply)

<input type="checkbox"/> Yes	<input type="checkbox"/> No	A fenced yard?	If yes, how high are the fence pickets?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If your fence is in need of repair, will you be willing to put up secured area before you begin training?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	An enclosed outside area?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Dog friendly park or yard nearby?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Neighbors in close proximity?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	An upper level floor where people are below you?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Near or right on busy streets?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Neighborhood dogs running loose?	

Do you:

(Select all that apply and indicate the number of hours/week)

<input type="checkbox"/> Yes	<input type="checkbox"/> No	Work/volunteer outside the home?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Work/volunteer from the home?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Attend school (~ credit hours per quarter/semester)?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Shop
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Exercise or have PT outside the home?

Please describe your home life, and any your activates:



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Part 2: Client Service Fee Schedule

Please read carefully and return a signed copy of this with your application packet.

DogKnows client/dog matching program is a three-stage process. Payment is due at the beginning of each stage unless otherwise arranged.

Initial Assessments and Evaluation: \$100

- Application Fee: \$25
- Client Screening Initial Interview (up to 2 hours): \$75 non-refundable

Canine Interview Process: \$100

- 1 dog interviewed at trainer selected location.
- *If a match is not made within the initial interview process, subsequent interviews will be charged at \$100 per visit*

Student Training: \$2,300

- Equipment: \$100
- ADPT C.L.A.S.S. Training Certifications: \$1200
- IAADP Public Access Training: \$1000

Total Cost: \$2,500

I have read and understood the client service fee schedule and fundraising information:

Client name (sign):

Client name (sign):

Date:

If you are receiving financial assistance from a third party, please have a representative complete their information below.

Name and Title Company:

Signature:

Phone Number/Contact Information:



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Part 4. A video of your residence including indoors as well as outdoors

Using your smart phone or other video recording device, please take a video describing your home and all the room as well as the front and back yards of your home. You can email the video to us @dogknowssdg@gmail.com

Part 5. Two letters of reference.

We need two total letters of reference from people who know you well and can speak about your character.